



MINUTES

Kathi Stebbins-Hintz, Chair
Larry Davis
Troy Bier
John Krings, President

September 5, 2023

Location: Board of Education, 510 Peach Street, Wisconsin Rapids, WI
Conference Room A/B

Time: Immediately following the Educational Services Committee meeting, but not before 6:15 p.m.

Committee Members Present: Kathi Stebbins-Hintz and John Krings

Committee Members Excused: Larry Davis and Troy Bier

Others Present: Brian Oswall and Craig Broeren

I. Call to Order

Ms. Stebbins-Hintz called the meeting to order at 6:35 p.m.

II. Public Comment

There was no public comment.

III. Actionable Items

A. Appointments

PS – 1 Motion by John Krings, seconded by Kathi Stebbins-Hintz to approve the following professional staff appointments:

Holly McMiller	Location:	WRAMS
	Position:	Teacher – ELA
Chris Moore	Location:	WRAMS
	Position:	Teacher – Cross Categorical
Kimberly Kinsey	Location:	WRAMS
	Position:	Teacher – Science
Jordan Bernette	Location:	Washington Elementary
	Position:	Teacher – Grade 3

Motion carried unanimously.

PS – 2 Motion by John Krings, seconded by Kathi Stebbins-Hintz to approve the following support staff appointments:

Kerrie Wolosek	Location:	Lincoln High School
	Position:	Activities Clerk
Becca Austin	Location:	Lincoln High School
	Position:	Administrative Assistant to Athletic Director
Paula Tesch	Location:	District Office
	Position:	Receptionist

Brooke Matsch	Location: Position:	WRAMS Supervisory Aide
Lisa Gambo	Location: Position:	Howe Elementary Manager Kitchen Production
Dakota Curry	Location: Position:	WRAMS Special Education Aide
Shannon Stanton	Location: Position:	WRAMS Supervisory Aide
Nicole Pfahning	Location: Position:	District – Building & Grounds Receiving & Delivery Administrative Assistant
Jodi Miner	Location: Position:	Howe Elementary Cashier – Breakfast
Heidi Terzynski	Location: Position:	Lincoln High School Kitchen Helper
Lucille Millard	Location: Position:	WRAMS Special Education Aide
Susan Lloyd	Location: Position:	Lincoln High School Special Education Aide
Tina Yang	Location: Position:	WRAMS Instructional Aide
Leanne Lindner	Location: Position:	Washington Elementary Special Education Aide
Tracy Kilburg	Location: Position:	Mead Elementary Special Education Aide
Donna Bohn Moma	Location: Position:	Woodside Elementary Special Education Aide
Taylor Olson	Location: Position:	Washington Elementary Noon Duty Aide
Jennifer Dehnert	Location: Position:	Howe Elementary Noon Duty Aide
Chirstiann Curley	Location: Position:	Howe Elementary Special Education Aide
Jenny Williams	Location: Position:	Howe Elementary Second Cook

Motion carried unanimously.

B. Resignations

PS – 3 Motion John Krings, seconded by Kathi Stebbins-Hintz to approve the following professional staff resignation:

Emily Heil	Location:	Washington Elementary
	Position:	Teacher – Grade 3

Motion carried unanimously.

PS – 4 Motion by John Krings, seconded by Kathi Stebbins-Hintz to approve the following support staff resignations:

Yesenia Diaz	Location:	WRAMS
	Position:	ELL Aide
Lauren Derfus	Location:	Washington Elementary
	Position:	Special Education Aide
Rachel Brown	Location:	Washington Elementary
	Position:	Noon Duty Aide
Theresa Michalsen	Location:	Woodside Elementary
	Position:	Special Education Aide
Allison Eswein	Location:	Woodside Elementary
	Position:	Special Education Aide
Deborah Severson	Location:	WRAMS
	Position:	Special Education Aide
Miranda Borchardt	Location:	Pitsch Early Childhood
	Position:	Special Education Aide

Motion carried unanimously.

C. Retirement

PS – 5 Motion by John Krings, seconded by Kathi Stebbins-Hintz to approve the following support staff retirement:

Sara Halbur	Location:	Lincoln High School
	Position:	Secretary – Student Services

Motion carried unanimously.

D. Board Policy Review

PS – 6 Motion by John Krings, seconded by Kathi Stebbins-Hintz for approval of the following Board policies for second reading:

- Board Policy 352 Field Trips, Second Reading
- Board Policy 352 Rule - Field Trip Planning Criteria, Second Reading
- Board Policy 354 Travel and Exchange Programs, Second Reading
- Board Policy 539.2 - Exchange Teaching, Second Reading
- Board Policy 443 Student Conduct, Second Reading
- Board Policy 443 Rule - Code of Classroom Conduct, Second Reading
- Board Policy 443.9 – Cheating, Second Reading

- Board Policy 443.9 Rule (1) - Cheating Guidelines, Second Reading
- Board Policy 443.9 Rule (2) - Plagiarism Guidelines, Second Reading
- Board Policy 310 Instructional Goals and Objectives, Second Reading

Motion carried unanimously.

E. Substitute Teacher Incentives

Brian Oswald, Director of Human Resources, explained to the Committee the need for substitute teachers. By adding incentives hopefully substitutes will pick up more openings.

PS – 7 Motion by John Krings, seconded by Kathi Stebbins-Hintz to approval the substitute teacher bonus pay as follows: \$300 bonus after 30 assignments, \$550 bonus after 50 assignments, \$900 bonus after 75 assignments, \$1,500 bonus after 100 assignments, and \$2,380 bonus after 140 assignments, \$3,300 bonus after 165 assignments and free lunch for substitute teachers on Mondays and Fridays.

Motion carried unanimously.

F. Department Chair Compensation

Mr. Oswald shared the updated Department Chair job descriptions with the Committee. In addition, Mr. Oswald explained that WRAMS developed a Team Lead position for each collaborative team so that each will be represented on the building level leadership team. The addition of the Team Lead position is budget neutral.

PS – 8 Motion by John Krings, seconded by Kathi Stebbins-Hintz to approval the updated WRAMS Department Chair compensation model.

Motion carried unanimously.

IV. Consent Agenda

- Motions:
- PS – 1 Professional Staff Appointments
 - PS – 2 Support Staff Appointments
 - PS – 3 Professional Staff Resignation
 - PS – 4 Support Staff Resignations
 - PS – 5 Support Staff Retirement
 - PS – 6 Board Policy Review, Second Reading
 - PS – 7 Substitute Teacher Incentives
 - PS – 8 Department Chair Compensation

V. Adjournment

Ms. Stebbins-Hintz adjourned the meeting at 6:47 p.m.